Position Description

JOB TITLE	Delivery Manager

BUSINESS UNIT	Enterprise Digital Services	REPORTS TO	Manager, Delivery
DIRECT REPORTS	0	LOCATION	Artarmon

DEPARTMENT PURPOSE
The Enterprise Digital Services (EDS) division is responsible for SBS's core digital platforms and services. EDS builds, maintains, and supports key products, including: sbs.com.au; the SBS Radio, World Game, and Tour Tracker apps; and SBS On Demand.

POSITION PURPOSE
The Delivery Manager will be responsible for 1 of 3 teams in EDS, which focuses on our core systems and infrastructure. They'll be expected to manage the delivery of the planned roadmap and develop and improve the agile operating model. Responsibilities include gathering requirements, estimation, planning, reporting, progress tracking and launch planning.

MAJOR RESPONSIBILITIES		
KEY OUTCOMES	KEY ELEMENTS	ACTIONS/PROCESSES
Manage multiple delivery streams	• Manage a portfolio of delivery initiatives • Plan and manage the JIRA Backlog • Report on progress, risks and issues • Stakeholder management where appropriate • Ability to be reactive as well as forward plan	• Gather requirements and estimates to prioritise • Manage changes during Sprints to address unforeseen issues • Work alongside other Delivery Managers to ensure Initiatives in parallel streams are planned • Work with Product Owners to develop an understanding of infrastructure and deployments when needed • Manage dependencies outside of the direct team • Sprint (team based) reporting and updates • Steering Committee (formal) reporting (alongside SBS PMO team) • Risk and issue reporting and early escalation where required • Some Stakeholder management and communication may be required, including presentation of

		options • Utilisation of external resources where appropriate
Agile Practise improvements	• Acceleration of Agile practices and frameworks • Day to Day management of Sprint activities, including stand ups, planning, retrospectives.	• Facilitate collaboration across multi-disciplined teams • Collaborate with tech teams to ensure operational stability • Communicate the value of working in an Agile Framework • Influence Lean & Agile development across multiple teams

REQUIREMENTS	
ESSENTIAL	DESIRABLE
• Minimum of 2 years Agile Delivery Management • Sound technical understanding of infrastructure and deployment • Experience in complex business environments with pressure to succeed • A proven track record to deliver products under difficult circumstances • HIghly proficient in JIRA and Confluence Personal Skills: • Excellent communication and facilitation skills • Strong experience in mentoring and managing team delivery • Ability to plan, and react, effectively • Ability to evaluate conflicting priorities	• Digital media experience • Knowledge of digital advertising (display, video, and audio) • Certified in agile methodologies • Experience in business analysis