

POSITION DESCRIPTION



JOB TITLE: Specialist Domestic Violence Caseworker

REPORTING TO: Coordinator, Domestic and Family Violence Programs

DEPARTMENT: Service Delivery

LOCATION: Nowra

THE ROLE: The Specialist Domestic Violence Caseworker is responsible for the provision of crisis support, case management and client focused casework to victims of domestic and family violence (DFV).

YWCA VISION: all women, young women and girls are safe and respected, with equal access to power, opportunity and resources.

YWCA PURPOSE: to be a strong, unified, national feminist organisation for women, young women and girls, working to achieve gender equality.

It is a requirement that the job holder fully complies with, promotes and lives

YWCA's Core Values:

FEMINISM

INCLUSION

EXCELLENCE

INNOVATION

INTEGRITY

KEY RESPONSIBILITIES

- Provide support to victims of domestic and family violence at times of crisis;
- Undertake documented safety planning with clients to address their immediate safety needs;
- Provide assessment, case planning and coordination of services to meet the needs of the client;
- Undertake client-focused casework to implement case plans including information and advice, referral, advocacy and counselling;
- Monitor and evaluate the effectiveness of the services being delivered to clients;
- Make warm referrals to a range of agencies and services to assist clients with their ongoing needs;

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- Develop and maintain strong working relationships with key partners including local government and non-government referral agencies, in order to facilitate client access to those agencies and services;
- Fulfil data entry, administration and reporting requirements in line our Service Agreements as required;
- Undertake other tasks as assigned by the manager.

QUALIFICATIONS, EXPERIENCE AND ATTITUDE

- Recognised tertiary qualifications (or nearing completion) in social work, psychology or community Welfare.
- Demonstrated understanding of the issues related to domestic violence, the criminal justice response to domestic violence, legislation in relation to apprehended domestic violence orders (ADVOs) and an understanding of the family law system and child protection system.
- Demonstrated experience in case management, trauma informed practice and strengths-based approaches to achieve client outcomes.
- Demonstrated ability to manage complex caseloads, effectively plan and prioritize work and excellent time management skills.
- Excellent written and verbal communication skills.
- Proficient IT skills in Microsoft Office.
- A current NSW Drivers licence.
- Current Working with Children Check or ability to obtain.
- Strong supporter of Women's Rights and willing to push the boundaries.
- Team player who is approachable with strong interpersonal and listening skills together with the ability to empower.
- Results focused, self-motivated and a self-starter who goes above and beyond.
- Doesn't settle, strives for continues improvement and has a high level of integrity.

EMPLOYEE AGREEMENT

Name

Date

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Signature