



MARCELLIN COLLEGE FOUNDATION Ltd.

160 Bulleen Road,
 BULLEEN VIC 3105
 Ph +613 9851 1464
 0423 877 736
 ABN 74 857 223 525

Description of Volunteer Role

Statement of Duties	
<p>Duties: Marcellin Foundation</p>	<p>The purpose of the Foundation is to raise funds to support the St Marcellin Champagnat Bursary Fund. This Fund provides financial support in the form of fee relief to those families who are the most in need. The Foundation will give opportunities for families to enroll their sons at Marcellin, who without the support of the program, would not otherwise be in a position to do so.</p> <p>Duties comprise of assisting with activities, including:</p> <ul style="list-style-type: none"> • fundraisers; • community engagement events; • reunions; and/or • other occasions as the need arises.
<p>Duties: Marcellin Business Network</p>	<p>Assisting with student group-based activities, including:</p> <ul style="list-style-type: none"> • Sharing academic and working experiences • Answering questions from the students relevant to the pre-determined topic
<p>Duties: Marcellin Heritage Group</p>	<p>The Marcellin Heritage Group is a committee of the Marcellin College Foundation that exists to support the objects of the Foundation and in particular:</p> <ul style="list-style-type: none"> • To foster and promote an interest in the College's history, heritage and culture among everyone associated with the College (past, present and future); • To foster and promote the collection and preservation of anything relevant to the history and heritage of the College; and • To provide a pool of individuals who have the resources to directly assist, on a voluntary basis, in the work the Foundation may from time to time delegate to the group.

Selection Criteria	
Commitment to Catholic education	An understanding of and respect for the school values of Marcellin College
Child safety	<p>The volunteer must:</p> <ul style="list-style-type: none"> • have experience of working with children • demonstrate an understanding of appropriate behaviours when engaging with children • be a suitable person to engage in child-connected work • hold or be willing to acquire a Working with Children Check card and must be willing to undergo a referee check
Skills/attributes	<ul style="list-style-type: none"> • Ability to work as part of a team • Good oral and written communication skills, including ability to communicate with children, parents and the school community • Ability and willingness to accept policy directives • Maturity