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| <b>Job Title:</b>      | Lead Physician - AIS Medical Operations | <b>Job Number:</b> | 1039     |
| <b>Division:</b>       | Australian Institute of Sport           | <b>Location:</b>   | Canberra |
| <b>Branch:</b>         | AIS Operations                          | <b>Grade:</b>      | 6        |
| <b>Section:</b>        | Sports Medicine                         |                    |          |
| <b>Reports to:</b>     | Chief Medical Officer                   |                    |          |
| <b>Date of Effect:</b> | February 2020                           |                    |          |

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| <b>Context</b> | AIS Medicine provides system leadership and clinical support to Australia’s high performance system, including National Sporting Organisations (NSOs), the National Institutes Network (NIN), coaches and athletes. AIS Medicine operates on a flexible and agile model to provide the right support to the right athletes at the right time. All functions of AIS Medicine are aligned with AIS strategic objectives to achieve sustainable success of Australia’s high performance athletes in the international arena. AIS Medicine provides system leadership on matters of integrity, the health & welfare of athletes and excellence in delivery of sports medicine services. |
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| <b>Primary Job Purpose</b> | Oversee and lead delivery of medical services to Australian high performance athletes at the Canberra AIS campus and as required to athletes in other locations in Australia and overseas. Supervise medical and nursing staff and drive the medical education program. Contribute to provision of medical services at the AIS European Training Centre. |
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| <b>Job Responsibilities</b> | <ul style="list-style-type: none"> <li>• In consultation with the CMO, implement the organisational strategic agenda to achieve section and business outcomes. This includes:             <ul style="list-style-type: none"> <li>• Provide highest quality medical care to Australian high performance athletes training and competing domestically and internationally.</li> <li>• Lead educational activities within AIS Medicine including clinical teaching of Sport &amp; Exercise Medicine Registrars, other doctors and medical students, with the strategic aim of developing future leaders in sports medicine.</li> <li>• Provide presentations to high performance medical staff, athletes and other stakeholders as required.</li> <li>• Undertake research aligned with AIS/ASC strategic objectives and disseminate results to the Australian high performance sector.</li> <li>• Provide national leadership on latest developments on evidence-based, cutting edge sports medicine practice to prevent injuries, ensure best practice medical management and optimise athlete availability.</li> <li>• Oversee and manage daily operations of AIS Medicine on the AIS Canberra campus</li> </ul> </li> <li>• Actively promote and role model the ASC values of Excellence, Integrity, Respect and Teamwork, and contribute to positive organisational change, effective communication, and continuous improvement at the ASC.</li> <li>• Work collaboratively as part of a high performing team/organisation, establishing and maintaining effective partnerships with key internal and/or</li> </ul> |
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|                          | <p>external stakeholders to identify, lead and deliver high quality business outcomes.</p> <ul style="list-style-type: none"> <li>• Deliver quality advice and reporting on relevant issues to senior management.</li> </ul> |
| <b>People Management</b> | Yes, accountable for 3 direct reports (2 x Sport & Exercise Medicine Registrars, and Registered Nurse)   |
| <b>Budget Management</b> | No direct responsibility.  |

**JOB HOLDER CAPABILITIES**

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| <b>Qualifications and Experience</b> | <ul style="list-style-type: none"> <li>• MB, BS degree or equivalent</li> <li>• AHPRA Registration to practice medicine in Australia</li> <li>• Fellowship of the Australasian College of Sport &amp; Exercise Physicians (FACSEP)</li> <li>• Documented sports medicine experience with evidence of team care and events coverage</li> </ul> |
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| <b>Key Behaviours</b> | <p><b>Deciding &amp; Initiating Action:</b> Makes prompt, clear decisions which may involve tough choices or considered risks; Takes responsibility for actions, projects and people; Takes initiative, acts with confidence and works under own direction; Initiates and generates activity.</p> <p><b>Adhering to Principles &amp; Values:</b> Upholds ethics and values; Demonstrates integrity; Promotes and defends equal opportunities, builds diverse teams; Encourages organisational and individual responsibility towards the community and the environment.</p> <p><b>Relating &amp; Networking:</b> Establishes good relationships with patients and staff; Builds wide and effective networks of contacts inside and outside the organisation; Relates well to people at all levels; Manages conflict; Uses humour appropriately to enhance relationships with others.</p> <p><b>Writing &amp; Reporting:</b> Writes clearly, succinctly and correctly; Writes convincingly in an engaging and expressive manner; Avoids the unnecessary use of jargon or complicated language; Writes in a well-structured and logical way; Structures information to meet the needs and understanding of the intended audience.</p> <p><b>Learning &amp; Researching:</b> Rapidly learns new tasks and quickly commits information to memory; Gathers comprehensive information to support decision making; Demonstrates a rapid understanding of newly presented information; Encourages an organisational learning approach (i.e. learns from successes and failures and seeks staff and customer feedback); Manages knowledge (collects, catalogues, and disseminates knowledge of use to the organisation).</p> <p><b>Adapting &amp; Responding to change:</b> Adapts to changing circumstances; Accepts new ideas and change initiatives; Adapts interpersonal style to suit different people or situations; Shows respect and sensitivity towards cultural and religious differences; Deals with ambiguity, making positive use of the opportunities it presents.</p> <p><b>Coping with Pressures &amp; Setbacks:</b> Works productively in a pressurised environment; Keeps emotions under control during difficult situations; Balances the demands of a work life and a personal life; Maintains a positive outlook at work; Handles criticism well and learns from it.</p> |
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| <p>Note:</p> <ul style="list-style-type: none"> <li>• This position is required to travel domestically and/or internationally.</li> <li>• This position requires/may require weekend work, or outside ordinary work hours.</li> </ul> |
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